



Medstead Village Hall

www.villagehall.medstead.org

Licensing Policy

Designated Supervisor Mrs. Belinda Gyford (Personal License Holder)

When holding a licensed event at the Medstead Village Hall for the sale of alcohol, you will appoint a person who will take full responsibility for the license during the event, ensuring that all licensing laws are upheld. This individual will be referred to as the 'Appointed Person'.

The Appointed Person must agree to the following conditions:

1. The Appointed Person must abide by the designated license hours agreed for the event and not sell alcohol outside the times set for the function.
2. The Appointed Person must not sell alcohol to any person under 18 years old.
3. It is an offence for the Appointed Person to knowingly allow any person under 18 to consume alcohol, even if the alcohol is purchased by a person over 18 years old.
4. The Appointed Person must not allow disorderly conduct on licensed premises.
5. The Appointed Person cannot sell alcohol to a person who is drunk or sell alcohol to a person who is obtaining alcohol for a person who is drunk.
6. It is the responsibility of the Appointed Person to keep all alcohol in a safe place during the event.
7. It is the duty of the Appointed Person to adopt proper hygiene standards behind the bar whilst in use.
8. It is the responsibility of the Appointed Person to prevent crime and disorder during the function.
9. It is the duty of the Appointed Person to protect any children at all times on licensed premises.
10. It is the duty of the Appointed Person to ensure that all alcohol is removed from the premises at the end of the function. No alcohol should be left in the hall overnight.

Please sign these terms and conditions for the use of the Village Hall license to sell alcohol:

Appointed Person

Name:

Address:

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Date:

Signature:

Event Booked By:

Name:

Address:

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Date:

Signature: